



First Presbyterian Church Eustis
117 S. Center St. Eustis, FL. 32726
352-357-2833

Application for Enrollment

Child's Full Name

Age

DOB

Program days you wish to enroll in: ☐ **Mondays** ☐ **Tuesdays** ☐ **Thursdays**

	First Child	Additional siblings
One day per week	\$80.00 per month	\$72.00 per month
Two days per week	\$150.00 per month	\$135.00 per month
Three days per week	\$210.00 per month	\$189.00 per month

For days outside of your paid monthly enrollment, there is a daily fee of \$30 per child on a first come basis. You must call or email in advance to ensure space is available.

There is a non-refundable, annual enrollment fee due at time of enrollment of \$50.
This fee is non-refundable.

Home Address: _____

City, State, Zip: _____

Parent Name: _____

Cell: _____ Work: _____

Parent Name: _____

Cell: _____ Work: _____

Preferred Email: _____

Child lives with (circle one) Both Parents One Parent Grand Parent(s) Other

Is there any additional needed information regarding this child's living situation?

Does your child have any allergies? If so, what and how are they manifested?

Please provide any additional information that you feel is important for us to know concerning your child (fears, health issues, developmental delays, medications, etc.)

Pick-up Authorization

Please indicate which persons are permitted to remove you child from Mom's Morning Out(MMO) at First Presbyterian Church of Eustis(FPCE). Under no circumstances will a child be released to anyone other than the individuals named below, without prior written authorization. Government issued photo identification will be required.

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

By signing you confirm that all information provided is accurate and provided by a legal parent or guardian of registrant.

Printed name of parent or guardian

relation

Signature of parent or guardian

date

First Presbyterian Church of Eustis
Medical Emergency Treatment Consent Form

I _____, and on behalf of my child _____ for myself, my heirs and personal representatives, hereby freely and voluntarily assume all liabilities, risks, injuries, and hazards incidental to the participation in any and all programs sponsored and/or coordinated by First Presbyterian Church of Eustis (FPCE), whether due to negligence or the negligence of others including but not limited to transportation to or from said activity.

I acknowledge that Mom's Morning Out (MMO) may/or does involve physical contact with inherent risks or other conditions where injuries may occur. I do hereby waive, release and agree to hold harmless FPCE, it's officers, agents, employees, the organizers, sponsors, activity supervisors, co-sponsoring organizations, and participants for any claim, demand liability costs, suits, charges, or compensation for loss due to injury of any kind. I acknowledge that FPCE will not assume any costs relating to any injury or cost of damage while my child is involved in activities of mission, fellowship, education and worship. I acknowledge that, absent this Medical Emergency Treatment Consent Form, FPCE or other sponsors of the activity would not have offered me access to this activity because of unacceptable exposure to liability claims or the expense providing a program that is risk-free.

In order to expedite the care of my child, named above, I give permission for the appropriate medical personnel and staff to initiate treatment immediately upon arrival at the appropriate facility. I agree to be financially responsible for my child's treatment. I also request that I or the alternate emergency contact person listed be notified of my child's condition and admission as soon as possible.

In the event of a life-threatening accident or illness, I understand the FPCE or its representatives or agents in charge of MMO, may contact 911 services immediately. I agree to be financially responsible for my child's care and treatment.

*Please attach a copy of your child's insurance information.

Emergency Contact Information:

Name: _____ Relationship: _____

Cell: _____ Work Phone: _____

Name: _____ Relationship: _____

Cell: _____ Work Phone: _____

Emergency Contact Friend or Relative NOT Living in the Home:

Name: _____ Relationship: _____

Cell: _____ Work Phone: _____

Signature of parent or guardian

date

First Presbyterian Church of Eustis

Mom's Morning Out Policies and Procedure

Mom's Morning Out:

First Presbyterian Church of Eustis(FPCE) Mom's Morning Out(MMO) is a ministry for both children and parents. Our purpose is to provide a loving environment for children to learn through play while offering mothers, fathers or caretakers time for life as needed. We invite you to visit our facilities for a tour. To schedule a visit or inquire additional information, contact the Church Office at 352-357-2833 or office@fpceustis.com.

Mission Statement:

MMO is a program designed to provide young children with experiences that correspond to their individual intellectual, social, emotional and physical needs. Our focus is on independence, social growth and an introduction to structured environments where children learn to interact with other children in a safe, fun, loving atmosphere. MMO offers an environment where Christian values are demonstrated and young children's faith can grow.

Educational Philosophy:

The curriculum content at MMO is designed to achieve long range goals for children in social, emotional, cognitive and physical development. This is done by introducing age appropriate learning objectives through balance of teacher and child facilitated skill building activities. The children will engage in literature, Bible story time, music, art, free play and outdoor play.

Age of Children:

Our participants range from 18 months old until they become eligible for kindergarten. Those who turn 5 during the program year may continue to participate in the program until July 31st.

Days and Times:

Monday, Tuesday, and Thursday 9:00 A.M.-12:00 P.M.

- **Drop Off:** The campus gate is open from 8:45 A.M.-9:30 A.M.
- **Pick Up:** The campus gate will be opened at 11:45 A.M.
- **Late Pick Up Fees:** \$10 will be charged for every 15 minutes past 12:15 P.M.
- **Planned Closures:** MMO will be closed Labor Day, Veterans Day, Thanksgiving week, Christmas week, Martin Luther King Jr. Day, Presidents Day, Memorial Day and July 4th,

Morning Snack:

MMO provides each child with a healthy mid-morning snack and drink. Please let us know if your child has any food or drink allergies or restrictions. Should you wish to send a snack or lunch with your child, please send it in a lunch box with an ice pack.

Other Items:

Each child must bring a backpack that contains a full change of clothes, a zip-lock bag and diapers (if not potty-trained). Please label all items with your child's name.

Well Child Policy:

We are committed to maintaining a sanitized facility to prevent the spread of disease. We ask that you follow the following guidelines.

Your child **MUST** stay home if he/she:

- has a fever of 100.0 currently or within the last 24 hours
- is vomiting or has diarrhea currently or within the last 24 hours.
- has a runny nose with thick, yellow or green discharge.
- has a severe, persistent cough.
- has unexplained rashes or skin infections/conditions.
- has an eye infection of any kind
- has any contagious childhood disease such as chicken pox, measles, etc.
- has head lice.

If your child meets any of the above criteria or if you are in doubt, we ask that you please keep your child home. If your child develops any of these symptoms while in our care, you or a designated contact will be asked to promptly pick them up.

Discipline Policy:

The best discipline plan includes having age appropriate activities that engage the child with planned transitional procedures; however, all children go through time periods where they are unhappy or need to be corrected. It is our policy to first help or ask the child to correct their behavior or situation. If this is unsuccessful, the child will be redirected to another activity. If the undesirable activity continues, the child will take a break from the other children. If the behavior persists where parent involvement is needed, you will be notified by phone.

We will not tolerate violence of any kind in MMO. If your child bites, hits or kicks another child, we will write up an incident report and the parents of the involved children will be notified. We acknowledge that some children go through this phase and we are sympathetic; however, if the inappropriate behavior persists, we will ask that the child not attend MMO until they mature beyond the aggressive phase and the behavior is stopped.

Tuition is due on the 1st of each month.

	First Child	Additional siblings
One day per week	\$80.00 per month	\$72.00 per month
Two days per week	\$150.00 per month	\$135.00 per month
Three days per week	\$210.00 per month	\$189.00 per month

For additional care outside of your paid monthly enrollment, there is a daily fee of \$30 per child on a first come basis. You must call or email in advance to ensure space is available.

Tuition can be paid by credit/debit card or by check. Make checks payable to FPCE with MMO+child's name on the memo line.

Fees:

- There is a non-refundable, annual enrollment fee due at time of enrollment of \$50.
- There will be a late fee of \$25 applied to your child's tuition if not received by the 10th of each month.

***Please note that payments are non-refundable if your child is absent; however, a makeup day is possible, if space is available, at the discretion of the MMO Coordinator or Lead Teacher.

Payment and Policy Acknowledgment:

Tuition fees are paid in advance and accounts must be kept current. Payments are due on the first day of each month. MMO does not discount or pro-rate tuition when a child is not in attendance for illness, vacation, severe weather, or scheduled closures. Make up days for illness can be arranged per availability and Coordinator's approval.

Person responsible for payment of account: _____

I agree to pay \$_____ per month. I have read and understand the enrollment and tuition fee schedule and policies. I understand that in the event of withdraw from MMO, the enrollment fees are non-refundable.

As parent/legal guardian of _____, I have read and understand the policies of Mom's Morning Out at First Presbyterian Church of Eustis as written.

Signature of parent or guardian

date

First Presbyterian Church of Eustis
Mom's Morning Out Photo Release Form

I hereby grant and authorize First Presbyterian Church of Eustis the right to take, edit, copy, exhibit, publish, distribute and make use of any and all pictures or video taken of my child to be used in and for legally promotional materials including, but not limited to: newsletters, fliers, posters, brochures, advertisements, fundraising letters, annual reports, press kits and submissions to journalists, website, social media sites and other print and digital communications, without payment or any other compensation or consideration. This authorization extends to all languages, media, formats and markets now known or hereafter devised. This authorization and release form shall continue indefinitely, unless I otherwise revoke said authorization in writing to First Presbyterian church of Eustis. I understand and agree that these materials shall become the property of First Presbyterian church of Eustis and it's organization and representatives.

I accept by signing below

☐ I decline permission to photograph my child.

Signature of parent or guardian

relation

date